

Department of Social Justice & Empowerment Himachal Pradesh.
Directorate for the Empowerment of SCs, OBCs Minorities &
the Specially Abled, Himachal Pradesh Shimla-9.

No. 1-75/91-Wel-Estt-

Dated: Shimla-9, the

01 APR 2026

OFFICE ORDER

On the recommendations of the Departmental Promotion Committee, the following Group-D employees of the Department are hereby promoted to the post of **Junior Office Assistant (IT)** in Level-4 (₹20,600-65,500) of the Matrix of HPCS (RP) Rules, 2022, corresponding to the Pay Band and Grade Pay of ₹ 5910-20200+1950 GP as per HPCS (RP) Rules, 2009 on regular basis and posted in the offices shown against each:-


Sr. No.	Name of official (Sh/ Smt)	Place of posting on promotion on the post of Junior Office Assistant(IT)(against vacant post) in the office of
1.	Nitin Kumar	Tehsil Welfare Officer, Dadasiba, District Kangra
2.	Jyoti Prakash	District Welfare Officer, Dharamshala, District Kangra
3.	Ram Lal	Tehsil Welfare Officer, Palampur, District Kangra
4.	Meena Kumari (HI)	District Welfare Officer, Chamba, District Chamba
5.	Chaman Lal	Tehsil Welfare Officer, Gohar, District Mandi
6.	Rajesh Kumar	District Welfare Officer, Shimla, District Shimla
7.	Jeet Ram	District Welfare Officer, Kinnaur at Reckongpeo, District Kinnaur
8.	Vinod Kumar	Tehsil Welfare Officer, Bilaspur, District Bilaspur

If the promotion is acceptable to the above officials, they should join their duties at new place of posting within admissible joining time, as provisioned under Central Civil Services (Joining Time) Himachal Pradesh Amendment, Rules 2023, notified vide Notification No.Fin (C) B(7)1/2023 dated 24th May, 2023. They shall be on probation for a period of two (02) years from the date of their joining on the post subject to further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing. The officials have to qualify the typing test with a minimum speed of 30 words per minute in English Typewriting or 25 words per minutes in Hindi Typewriting on Computer within the probation period which will be conducted by the concerned controlling officer through the Industrial Training Institutes located at State or Head Quarter. The incumbents will get three chances during the probation period. If the candidate fails to qualify the typing test within the prescribed period, his/her probation will be extended. During this period, the incumbent will get one more chance. If the candidate still fails to qualify the typing test in the extended period, he/she will be reverted from the post of JOA (IT) to previous Group-D post. The assessment in the Industrial Training Institutes may be done by a committee

of three officers including a senior officer of the Industrial Training Institutes and the concerned Head of Office/Group-A officer of this Department.

It is further directed that the concerned officers shall relieve the above officials within 05 days from the issuance of these orders after completing all codal formalities.

These orders are available on the Website www.esomsa.hp.gov.in


Director,
Empowerment of SCs, OBCs Minorities &
the Specially Abled, Himachal Pradesh Shimla-9.

Endst. No: 1-75/91-Wel-Estt- 3037-3045

Dated: Shimla - 9 the

Copy is forwarded to the following for information and necessary action:-

09 APR 2026

1. The Director, Women and Child Development, HP Shimla-2 for information.
2. The District Welfare Officer, Kangra, Chamba, Mandi, Shimla, Kinnaur & Bilaspur.
3. The concerned promoted officials for compliance.
4. The I.T. Programmer of this directorate with the direction to upload this office order on the official website immediately.
5. P/F of the officials.


Director,
Empowerment of SCs, OBCs Minorities &
the Specially Abled, Himachal Pradesh Shimla-9